

Sockbridge & Tirril Parish Council

Clerk: Mrs R E Kelly, 5 Lark Field, Penrith, CA11 7NY – sockbridgeandtirril@outlook.com; 01768 863900

Chair: Mr R H Morris, Burnrill, Tirril, Penrith, CA10 2JF - hm@haydnmorrismorism.co.uk – 01768 865072

Minutes of the Sockbridge & Tirril Parish Council Meeting held at Tirril Reading Rooms, on Monday 7 March 2016 at 5.30pm

Present: Cllr Haydn Morris chaired the meeting, with Cllr David Owens, Cllr Richard Relph, Cllr Sindy Phillips and Cllr Philip Greening.

In Attendance:

Eden District Councillor Ian Chambers, Cumbria County Councillor Gary Strong, Hellen Aitken (ACT), and approximately 14 members of the public

Cllr Haydn Morris welcomed the new Parish Councillors and the members of the public to the meeting.

1. Apologies

- None

2. Declarations of Interest

- None

3. Minutes

- The minutes of the Council meetings held on 4 January 2016 were agreed for signing and initialling as a true record (Circulated prior to meeting).

4. New Parish Councillors

- Cllr Sindy Phillips and Cllr Philip Greening were welcomed to Sockbridge & Tirril Parish Council, and passed their duly completed paperwork to the Clerk for processing and forwarding to Eden District Council.

5. Public Participation

- None

6. District & County Council Representation

- Cllr Ian Chambers informed the Parish Council that permission had been passed for the new building development at Carleton, and that it is not looking positive for agreement between Cumbria's local authorities on action under the Devolution Bill.
- Cllr Gary Strong also informed the Parish Council about the Devolution Bill. Cllr Gary Strong gave the following bridge updates:
 - Pooley Bridge – works progressing well, should be open around Easter
 - Eamont Bridge – works now started.
 - Cllr Gary Strong asked the Parish Council for support for an alternative crossing over the Eamont, or for alternative access to the M6, to conserve and protect Eamont Bridge. It was agreed by all to support Cllr Gary Strong in this.
- Cllr Gary Strong informed the Parish Council that Council Tax will be rising by 3.99%

7. Parish Plan

- Hellen Aitken attended the meeting to inform the Parish Council about producing a Parish Plan (Community Led Plan). The key points from her presentation were:
 - The plan is that of the community not the Parish Council, it is representative of the community.

Sockbridge & Tirril Parish Council

Clerk: Mrs R E Kelly, 5 Lark Field, Penrith, CA11 7NY – sockbridgeandtirril@outlook.com; 01768 863900

Chair: Mr R H Morris, Burnrill, Tirril, Penrith, CA10 2JF - hm@haydnmorrismorism.co.uk – 01768 865072

- A steering group with representatives from other groups within the village and any individuals who wish to be part of the Parish Plan (Community Led Plan) should be formed to create a Parish Plan (Community Led Plan),
 - Make sure any action points within the plan are realistic and achievable.
 - Questionnaires and engaging with the community at village events are a beneficial way of giving the community an opportunity to give their views.
 - Grants of up to £500 are available through ACT, which have to be matched by a community group, i.e. Parish Council or another group.
 - Guidance sheets and help are available on their website.
 - It is advisable that the process take approximately 1 year to complete.
- The Parish Council discussed how to move forwards, and it was agreed for Cllr Sindy Phillips to place notices on the notice boards looking for volunteers to be part of the steering group, and report back to the next Parish Council meeting.
- 8. Bus Shelter**
- Cllr David Owens informed the Parish Council that he had contacted the contractor, and work would start in the near future, Cllr David Owens to give an update at the May meeting.
- 9. Footway Lighting**
- Cllr David Owens informed the Parish Council of developments regarding footway lighting. He proposed that Martin Ratledge be a representative on the Parish Council's Footway Lighting Committee. This was seconded by Cllr Phil Greening, and agreed by all.
 - Cllr David Owens discussed the need for a second Parish Councillor to be on the footway lighting committee, and proposed Cllr Phil Greening, this was seconded by Cllr Sindy Phillips, and agreed by all.
 - Cllr David Owens gave an overview of the situation and an update on the current position regarding the footway lighting in Sockbridge & Tirril, and the criteria set by Eden District Council.
 - The Parish Council reiterated the need for Light number 2 (Village Green) to be kept.
 - The footway lighting committee is meeting Eden District Council on Friday 11 March, and will provide an update at the next meeting.
- 10. Catchment Pond for Ladybeck**
- The catchment pond for Ladybeck was discussed, and the need for the pond to be dredged. The Clerk to write to Lowther Estates explaining this.
- 11. Ladybeck Bridge**
- Mr T C Bell provided the Parish Council with a copy of the report he has sent to Cumbria County Council on the serious defects with Ladybeck Bridge, the report was noted by the Parish Council.
- 12. Parish Council Noticeboard**
- The Parish Council Noticeboard at Tirril Reading Rooms was discussed, due to the front having been caught by the wind, and blown off its hinges. It was decided that the notice board was beyond repair. The Parish Council discussed the need for a notice board at the

Sockbridge & Tirril Parish Council

Clerk: Mrs R E Kelly, 5 Lark Field, Penrith, CA11 7NY – sockbridgeandtirril@outlook.com; 01768 863900

Chair: Mr R H Morris, Burnrill, Tirril, Penrith, CA10 2JF - hm@haydnmorrismorism.co.uk – 01768 865072

Reading Rooms, and it was decided it was an important notice board in the Parish. It was agreed to contact the Reading Rooms with regards to a new notice board.

13. Boundaries between Sockbridge & Tirril

- The boundaries between Sockbridge & Tirril were discussed, and if there was a need for renewed signage depending on the location of the signs / boundaries. The Parish Council decided that this could be considered as part of the Parish Plan consultation.

14. Bridge Closures

- Cllr Gary Strong gave the Parish Council an update on the bridge closures under item 6. These were that Pooley Bridge – bridge now in place, works in progress, should be open before Easter and Eamont Bridge – works now started.

15. Highways Update

- Cllr Richard Relph had nothing to report to the Parish Council.
- The following items were discussed:
 - Email from Debby Akam was discussed, and the response from the relevant departments. It was agreed that the Parish Council could not pursue the matter further, the Clerk to forward the responses and any future response to Debby.
 - Overhanging vegetation at Tirril Lodge was discussed, and it was agreed for the Clerk to write to the owners requesting it be cut back.
 - Wall at Village Green – Cllr David Owens offered to arrange a repair to the wall.
 - Through Sarah Lockerbie, residents of Bob Lonin had asked if the Parish Council could help with the matter of tractors driving over their land. The Clerk to arrange for a letter to be sent to Sockbridge Hall to this effect.
 - Cllr Haydn Morris thanked Cedric Bell for repairing the gate in to Chambers Field.

16. Clerk's Update

- **Correspondence** – The following correspondence was noted
 - Email from David Naylor regarding the siting of the stile
 - Email from Aon – no defective workmanship cover
 - Email regarding a Parish Council representative for the Local plan hearing – It was proposed by Cllr Sindy Phillips that Cllr Haydn Morris be the spokesperson, this was seconded by Cllr Phil Greening, and agreed by all.
- **Bank Signatories** – The Clerk informed the Parish Council of the need to arrange for the completion of the relevant paperwork to change the signatories on the Parish Council Bank Accounts. It was decided for Cllr Haydn Morris and Cllr Phil Greening to be added as signatories to the bank account. The Clerk to arrange for the necessary paperwork to be completed and submitted.
- **CiLCA** – The Clerk informed the Parish Council that she had attended the first session of the CiLCA training at CALC to see what was involved in the course, and was looking for the support of the Parish Council in this training. It was agreed by all to support the Clerk in this qualification. Sockbridge & Tirril Parish Council would contribute towards the costs of the course, between the other Parish Councils the Clerk works for – this equates to 12% (approximately £15).

Sockbridge & Tirril Parish Council

Clerk: Mrs R E Kelly, 5 Lark Field, Penrith, CA11 7NY – sockbridgeandtirril@outlook.com; 01768 863900

Chair: Mr R H Morris, Burnrill, Tirril, Penrith, CA10 2JF - hm@haydnmorrismorism.co.uk – 01768 865072

- **Clerks Pension** – The Clerk informed the Parish Council that due to the Salary Level the Clerks position was below the threshold to be part of a pension scheme. It was agreed that if in the future a pension scheme was required to use the Government NEST scheme.

17. Planning

- The Parish Council ratified the following decisions made on planning applications since the last meeting:
 - 16/0124 – Fallowfield – No objections
- The following decisions from Eden District Council were noted:
 - 15/1039 – Greenacre – Granted
 - 15/100 – Yanwath School - Granted

18. Finance

- The Cash Book for February & March 2016 was approved for signing by the Chairman

<u>DATE</u>	<u>DESCRIPTION</u>	<u>EXPENDITURE</u>	<u>INCOME</u>
07/03/2016	R Kelly - December / January	£ 179.14	
07/03/2016	HMRC	£ 44.80	
07/03/2016	R Kelly Expenses	£ 15.30	

- **CiLCA Contributions** – It was agreed under item 16 to contribute to the costs of the Clerks CiLCA qualification (12%)
- **Internal Audit** – The Parish Council appointed Edward Lowthian as the internal auditor for the Parish Council for the upcoming audit.
- **Asset Register** – The asset register was discussed, and it was agreed to put the bunting and signage which was purchased this year on to the asset register. The Clerk to update the asset register to reflect this decision.
- **Financial Risk Assessment** – The financial risk assessment was discussed, and it was agreed for the need to include computer and email backups to the risk assessment. The Clerk to update the risk assessment to reflect this decision.

19. Grants

- The following grant applications were considered:
 - **Queen's Birthday** – It was agreed to make a donation of £100.00 toward the Queen's Birthday Celebrations, and to offer the use of the bunting. The Clerk to write to the organiser explaining that due to the current financial position of the Parish Council unfortunately a larger grant could not be made.
 - **Tirril & Sockbridge Reading Rooms** – It was agreed to donate a grant of £300.00
 - **Tirril Times** – it was agreed to donate a grant of £60.00. Cllr Sindy Phillips asked if it would be possible for the publication of the Tirril Times to be planned to allow a brief outline of the Parish Council meeting to be included in the Tirril Times. The Clerk to include this request with the letter regarding the grant.

20. Date of the next meeting

- The next Parish Council meeting will be held on Monday 9 May 2016, at Tirril Reading Rooms at 5.30pm, followed by the Annual Parish Meeting.

The meeting was closed at 19.20