

Sockbridge & Tirril Parish Council

Clerk: Mrs R E Kelly, 5 Lark Field, Penrith, CA11 7NY – sockbridgeandtirril@outlook.com; 01768 863900

Chair: Mr R H Morris, Burnrill, Tirril, Penrith, CA10 2JF - hm@haydnmorrismorism.co.uk – 01768 865072

Minutes of the Sockbridge & Tirril Parish Council Meeting held at Tirril Reading Rooms, on Monday 4 July 2016 at 5.30pm

Present: Cllr Haydn Morris chaired the meeting, with Cllr David Owens, Cllr Richard Relph, Cllr Sindy Phillips and Cllr Philip Greening.

In Attendance:

Eden District Councillor Ian Chambers and 6 members of the public

25/16 Apologies

- Gary Strong (CCC)

26/16 Declarations of Interest

- None

27/16 Minutes

- The minutes of the Council meeting held on 9 May 2016 were agreed for signing and initialling as a true record (Circulated prior to meeting).

28/16 Public Participation

- None

29/16 District & County Council Representation

- Cllr Ian Chambers informed the Parish Council about the Local Plan hearings, in particular regarding the Key Hubs is still ongoing.
- Cllr Gary Strong did not attend the meeting.

30/16 Community Led Plan

Cllr Sindy Phillips gave the Parish Council an update on the progress which the Steering Group of the Community Led Plan, which included a presentation from Sarah Greening and David Gate. Please see the attached reports and information regarding the update given to the Parish Council

Following the presentations and updates the Parish Council agreed to:

1. Support the work of the Community Led Plan in principle
2. Provide a loan of £100, to be paid back after the fundraising. The Clerk to note the expenditure for the CLP, and ring-fence and income and expenditure for the CLP.
3. Provide a grant of approximately £150 next year to the CLP

Cllr Haydn Morris thanked the Steering Group for the work they have done so far, and wished them well in the future with the project.

31/16 Local Plan

- Cllr Haydn Morris informed the Parish Council that he had attended the hearings in June regarding the Local Plan. The Inspector had requested fewer Key Hubs, and that they were considered using more serious local services. EDC have since amended their methodology for Key Hubs and now have 12 in the proposed plan.
- Sockbridge & Tirril would be re-categorised as a smaller village and hamlet.
- Cllr Haydn Morris to attend the further meetings scheduled for 19-21 July.
- Cllr Sindy Phillips thanked Cllr Haydn Morris and the rest of the team who represented Sockbridge & Tirril for all their hard work and effort in this matter.

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32/16 Footway Lighting

- The Parish Council discussed the report from Martin Ratledge which is attached to these minutes, and agreed to:
 - Pay a contribution to EDC for £411 for the works required to replace the lighting column for light 2. Which would therefore move the light from pending to retained.
 - Pay the £12.00 per annum wayleave
 - Send a letter to EDC informing them the STPC may be interested in taking over some or all of the lights not being retained by EDC, at the end of their working lives, (in particular Lights 4, 13, 14, 15, 16 and 20 on our Lighting Plan). Request notification from EDC before removing any lights from Sockbridge & Tirril, or their poles / columns and before disconnecting the electricity supply to them, asking that this note is permanent and also noted on the lighting plan.
 - Note the contents of the report (attached).
 - The Clerk to contact EDC regarding the above
- Martin Ratledge informed the Parish Council of his intention to stand down from the lighting committee, as he feels the action plan for the future has been completed.
- Cllr Haydn Morris and Cllr Sindy Phillips thanked the committee for the works they had completed.
- Cllr Haydn Morris thanked Martin Ratledge for the works he has completed over the previous years on the lighting committee.

33/16 Fly Tipping

- Cllr Sindy Phillips gave the Parish Council the following update:
 - The earth has been reduced but still a large proportion of earth is still left behind and awaiting to be cleared. In addition, rocks and other building and stone material has been dumped at the rear of the earth along the remaining hedgerow inside this area. The fencing and posts that were demolished when the original dumping was reported is still not rectified. This cannot be replaced until the above earth and materials are removed.
- The Clerk informed the Parish Council meeting that EDC's environmental department had forwarded the complaint to the planning enforcement team, and that the Clerk would pass on any further information and updates.

34/16 Defibrillator

- The provision of a defibrillator by STPC was discussed, and the Parish Council were informed that it has no power or duty to do so, any costs for this provision would come from Section 137 expenditure (£7.42 per electorate, 343 electors on the latest electoral role, giving £2545.06 to spend on Section 137 expenditure).
- Following discussions STPC agreed to:
 - Support the Community Heart Beat Trust adopting the defibrillator
 - Support the defibrillator being moved from its current position to the telephone kiosk

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- Contribute 50% towards the annual fee of £126 (£63) this year
- Review the contribution for next year, when the Parish Council sets the precept for 2017-18
- That Sockbridge & Tirril Parish Council will not take responsibility for the defibrillator
- The Clerk to contact the Sockbridge & Tirril Reading Rooms Management Committee with the above.

35/16 Parish Council Noticeboard

- The Parish Council discussed the replacement noticeboard for the reading rooms, and it was agreed for the clerk to purchase some magnets, for STPC use only, and to provide signage stating the notice board was for Parish Council notices only, and that community notices to be placed in the bus shelters and the notice board at Sockbridge.
- The Clerk to contact the Sockbridge & Tirril Reading Rooms Management Committee with the above.
- The notice board at Sockbridge was discussed, and it was agreed that a solution maybe to place sliding doors to the front of the notice board, with a cork / softer wood back. Cllr Philip Greening agreed to liaise with the landowners where the notice board is sited.

36/16 Policies

- The policies circulated by the Clerk for STPC to adopt were discussed, and it was agreed for the item to be placed on the next agenda, with any comments passed to the Clerk by mid August.

37/16 Parish Blog & Tirril Times domain name

- The Tirril Times domain name and linked village blog were discussed, and the Parish Council agreed it was not something they were able to continue.

38/16 Highways Update

- Cllr Richard Relph had nothing to report to the Parish Council, other than the redressing works which have been completed.
- The following items were discussed:
 - Potholes and erosion of turning circle outside Tirril House / Tirril View – Cllr David Owens reported to the Highways Hotline and passed on to Cllr Richard Relph to follow up.
 - Verge Maintenance – road to Askham – completed prior to the meeting.

39/16 Clerk's Update

- **CiLCA** – Attended another training course – discussed policies – see item 36/16
- **Correspondence** – The following correspondence was noted
 - Letter from Sockbridge & Tirril Reading Rooms Management Committee thanking STPC for the grant and donation.
 - Letter from Cedric Bell informing STPC of his intention to retire from maintaining the rights of way, footpaths, bridle way and byways within Sockbridge & Tirril. The Clerk to contact Cedric thanking him for all the work he has completed over the last 22 years. Cllr Sindy Phillips suggested the continuation of these works may be able to be included within the CLP, and would suggest it.

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40/16 Planning

- The Parish Council ratified the following decisions made on planning applications since the last meeting:
 - None

41/16 Finance

- The Cash Book for June & July 2016 was approved for signing by the Chairman

DATE	DESCRIPTION	EXPENDITURE	INCOME
04/07/2016	CALC	£ 44.25	
04/07/2016	The Queens Head	£ 100.00	
04/07/2016	R Kelly Wages	£ 179.14	
04/07/2016	HMRC	£ 44.80	
04/07/2016	R Kelly Expenses	£ 74.39	

- The Clerks payscale was discussed, and it was agreed to pay the Clerk the recommended NALC scale point 15.
- The budget to date was discussed and noted.

42/16 Date of the next meeting

- The next Parish Council meeting will be held on Monday 5 September, at Tirril Reading Rooms at 5.30pm

The meeting was closed at 19.25

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Item 30/16 Community Led Plan – Report from Cllr Sindy Phillips, Sarah Greening and David Gate

- Cllr Sindy Phillips gave the Parish Council the following update:
 - Steering Group: Debby Akam-Power, David Gate, Richard Gravit, Phil Greening, Sarah Greening, Judith Morris, Sindy Phillips (lead), Clare Tremayne.
 - The Steering Group has met twice since the last STPC meeting, and is due to meet again on 6.7.2016.
 - We intend to launch the CLP officially at the Summer Fair on Saturday 30th July, and have a number of interactive activities planned, which will focus on what parishioners value in the Parish, and what they would like to see improved. We have compiled a list of Stakeholder Groups (clubs, groups and local businesses in the Parish), and intend to liaise with these after the Fair, to begin the process of finding out parishioners' views and ideas in a more structured way. This will be the first step in helping us create the questionnaire, which will lead to our Community Led Plan.
 - A small group of us have met recently with those who formed the Barton CLP, and this has given us invaluable advice. The same group also met with Hellen Aitken of ACTion who has given us guidelines in particular on how to apply for the Community Grant, along with asking for donations or grants to help us on our way. Members of the Steering Group are already owed approximately £30, paid for themselves, and further funds are required for our launch.
 - We have discussed holding fund-raising activities, and are hoping to hold the first one in September. This will be announced at the Summer Fair.
 - Our agenda for 6th July includes the creation of a formal 'Mission Statement', which will outline the time-scale of the CLP – approximately 1 to 2 years – as well as its intention, which is to make Sockbridge and Tirril a better place to live, work and visit.
- Sarah Greening and David Gate gave the following presentation:
 - As a Steering Group member I want to give you an overview, David my colleague will talk about the benefits then I will conclude with where we are up to. We don't want to take more than 5-10 minutes of your time.
 - What is the CLP? This was being asked of me so we have a proposed mission statement - "The Community Led Plan is a 1 to 2 year project to find out what Parishioners want to make Sockbridge & Tirril a better place to live, work and visit. A document will be produced and shared with priorities, time frames and detail of how, if needed, it will be funded & who will make it happen."
 - You may ask what does it do that the PC is not already doing? A good CLP will gain views across the whole community (rather than just individuals who may approach the PC) through a range of ways of consulting & can therefore help the PC in its work. It can provide hard evidence of need, which is essential in any application for funds.
 - What have we done since Cllr Sindy Phillips was asked to look into this?

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1. 2 meetings with the community
2. formation of Steering Group & several planning meetings
3. meeting with CLP group in Barton
4. meeting with Hellen Aitken Development Officer with ACTION with communities in Cumbria

- Benefits

As a Steering Group, we have been very impressed with the benefits that can flow from a CLP. We talked to the people who produced Barton's Plan, and watched a video from Dentdale. Both say that making the Plan has:

- galvanised the community, got the community working together
- told the Parish Council what people want – **all** the people, not just those who shout loudest
- helped with funding applications, because it's hard evidence of what people want *The survey enables funding bodies to tick their boxes*
- improved relations with the authorities. Eden review CLPs over 5 years – more likely to support projects from CLPs.

- Some examples of benefits:

Barton:

- Notice boards and a website (from grant via their County Councillor)
- New benches & seats in Pooley (from a Local Enterprise Partnership grant)
- New signage at Roe Head
- New Neighbourhood watch signs (from police)
- Pots & plants around public toilets
- Funding for removing 200 tonnes of gravel from the River, via their EDC Cllr. (Sadly, Desmond filled the river with a lot more gravel!!)

Dentdale (excellent video now on our website)

- Allotment site
 - Improved tourist signs
 - A litter pick
 - A play area
 - Improved Saturday bus service
 - And the *feeling* that something's going on in the Dale
- So we believe that a CLP would bring benefits to Sockbridge & Tirril, and we ask the Parish Council to endorse our efforts and plans.
 - What are the next steps?
Further community engagement with an event at the Summer Fair to find out what would improve our villages followed by
 - events to find out what people really think, and to raise funds for this project,
 - meeting with all the stakeholder groups in the village that we have identified,
 - leading after about a year to a questionnaire sent to every household.

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- What do we want from you?
 - As well as ratification that the Pc supports the production of a Community Led Plan.
 - In our work so far we have looked at costs of producing the CLP & support available
 - Suggestion for every £100 from the PC this could result in £500 from Cumbria County Council to develop the plan, so your support is invaluable This along with local fundraising (which is also matched up to £500 from ACT) would enable a CLP to be produced which truly reflects what the community sees as important with priorities & timescales.
 - We would want to give a reassurance in these times of austerity that monies will be used as cost effectively as possible to gather opinion & formulate an effective plan.
 - Costs are already being incurred so we are looking for a loan of £100 now to get fundraising underway and you should be aware that if we are to access funds from ACT & CCC we will probably need a grant of £150 next year.
 - We would also like to process income & expenditure through the Parish Council's bank account. This would mean that
 - we wouldn't have to set up a separate bank account, and
 - we could reclaim VAT as the Parish Council is VAT-exempt.
 - It might be convenient if the 2 Parish Councillors on the Steering Group were signatories.

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Item 32/16 - Sockbridge and Tirril – Footway Lighting Report – Martin Ratledge

The following are my personal recommendations regarding future lighting decisions.

Problem Lights

These are the four lights originally on EDC's "Pending" list:

Light No 2: We should accept the proposal in Amanda Ward's email of 16 June and pay £411 towards the cost of installing a new light, provided that the wayleave is £12.00 pa and not £1200 as stated.

Light No 3: This light is to be replaced shortly, as indicated in Amanda Ward's email of 14 June.

Light No 4: This is the light opposite Chambers Garage. It is attached to a "sole use" ENW pole. EDC will not adopt this light or replace it. However, Amanda told David Owens and me at our meeting on 11 March that Brough PC had been able to buy a similar pole from ENW at a cost of £1 and install a new light for about £1000 (see notes of that meeting). We may be able to do the same thing here, provided that ENW do not remove the pole without notifying us.

Light No 9: This is near to the Stone House. It was removed more than a year ago; EDC and Amey could not come up with a location for a new light, and neither could we. There is a pole still there, but it seems to be a telephone pole. The nearest electric supply is some distance away behind the cottages and the cost of electric connection would be considerable, even assuming that we were allowed to put a new lamp on the present pole, which I doubt. This coupled with the cost of the lamp itself and the easement implications seem to put the matter beyond resolution.

Lights retained by EDC

EDC have agreed to retain the one opposite Brookside and all of those on the Sockbridge/Sockbridge Drive estates, with the exception of Lights 10 and 18. Light 10 is at the far end of Sockbridge Drive. Light 18 is in Quaker Close; it is the only light we have situated in a cul-de-sac, and there seems to be no special reason to retain it.

Lights not retained by EDC

These fall into two categories:

Lights attached to buildings: EDC will not adopt these. We have two of them. Light No 1 is by the Village Hall, and should not be needed after Light No 2 has been replaced. Light No 16 is an important light at the entrance to the village. It is attached to Chapel View, but no alternative site could be found for it. It may be possible for the Parish Council to take this over with the permission of the owner when it needs to be replaced, along the lines considered for Light No 4.

Other lights considered to be remote from the centre of village activities: These are all modern lights, in good condition and which hopefully will last another 10 years or more. EDC have said that they will keep them until the end of their working lives. There are 5 of these apart from those previously considered, 3 on the Sockbridge Road and 2 on Mill Lane.

In my opinion, the 3 on Sockbridge Road (Lights 14, 15 & 20) are particularly important and should be taken over by the Parish Council in due course; two are located on dangerous corners and collectively they create a built-up area and impose an automatic speed limit.

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Of the two on Mill Lane, I regard the one by the TASCA centre (Light No 13) as the more important, and I consider that we should eventually take it over.

Funding

If the above recommendations are accepted, there is a short-term (and perhaps urgent) requirement to allocate a sum of about £2000 towards lighting, say £1000 for Light No 4 and the same amount for Light 16, if that is feasible.

In the longer term, I foresee the need for perhaps £6000 to replace the 4 lights mentioned above. This money may not be needed for another 10 years or so, as those lights are in good condition, but they are all of a similar age, and are likely to fail at about the same time.

Relations with EDC

Assuming that we wish to take over some of our lights, as I have suggested, we will need the help and support of EDC. It is therefore important that we maintain good relations with them, and I would advise that we should inform them of our intentions as soon as a decision has been made, and identify the particular lights we wish to keep, to ensure that they are not removed without warning.

Martin Ratledge

27 June 2016